

## Apologies

NONE

## In Attendance

Winston Alla (SU President and Clerk)
Mohandas Jeyakumar (VP Education)
Katie Angell (Clerk)
Joshua Whale (Clerk)
23 Students in attendance

## Summary

Quorum was not met at 2:30pm, however the meeting was adjourned my one minute therefore quoracy was reached at 2:31pm.

Below is a short summary of what happened during student council, for a more detailed description please see the transcript further down.

Here is a summary of the key points from the AGM meeting on March 20th, 2024:

- The meeting was chaired by Winston Alla, the Union President.
- Reports were presented by the trustee officers - Winston Alla (President), Mohandas Jeyakumar (VP Education), and the VP Wellbeing (not present). All reports were voted on and passed.
- The audited accounts for 2022/23 were presented and approved. There was a deficit of £67k and the aim is to reduce the deficit going forward.
- Godfrey Wilson Ltd were reappointed as auditors.
- The external affiliations with NUS and Student Radio Association were approved.
- 3 student motions were presented and passed: adding bins/benches to the smoking area, adding more outlets in the Spark building, and improving inclusivity of faiths/beliefs (with an added amendment of including all spiritual beliefs). All motions were passed, and the amendment was added to the multi faith motion.
- There was open Q&A with the trustee officers on topics like the international student handbook, accessibility on campus, course rep communication, and funding for international students.

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Item	Papers
Minutes from previous AGM - PASSED	Paper 1
Trustee Reports - SU President - PASSED - VP Education – PASSED - VP Wellbeing - PASSED	Paper 2 Paper 3 Paper 4
Audited Accounts 2022/23 - PASSED	Paper 5
Appoint the Union Auditors - PASSED	Paper 6
Consider and approve the register of external affiliations - PASSED	Paper 7
Student Motions <ul style="list-style-type: none"> <li>• Smoking Area Bins &amp; Benches               <ul style="list-style-type: none"> <li>○ PASSED</li> </ul> </li> <li>• To put more outlets in lecture rooms in the Spark               <ul style="list-style-type: none"> <li>○ PASSED</li> </ul> </li> <li>• Inclusivity of all faiths               <ul style="list-style-type: none"> <li>○ Suggested amendment submitted                   <ul style="list-style-type: none"> <li>▪ AMMENDMENT ADDED</li> <li>▪ MOTION PASSED</li> </ul> </li> </ul> </li> </ul>	Paper 8 Paper 9 Paper 10 Paper 11
Open Questions to Officer Trustees <ul style="list-style-type: none"> <li>- international student handbook</li> <li>- accessibility on campus</li> <li>- course rep communication</li> <li>- funding for international students</li> </ul>	
Any other Appropriate Business - NONE	

## **Transcript**

### **Winston Alla**

hello everyone, we will make a start. Thank you very much for coming on. My names Winston I am the Union President and Chair of this meeting.

I received the confirmation that there are 23 members present. It will be taken that you have to pay however, they are accessible by the QR code on voting cards on the website.

Before we start there is some general housekeeping to get through. Firstly, we are not planning for a fire drill so if the fire alarm goes off, please can you calmly make you way to the nearest fire exist. There are 2 designated meeting points, one is in front of the sports centre and the other is across the road next to the park. If you have any concerns or mobility issues, please let a member of staff know and they will be able to help you with the best route.

There is also pizza outside for you to grab if there is any left! Please be mindful of other attendees and the people presenting. Please remain as quite as possible when people are presenting and leave your questions until the end. Please ensure that your phone is on silent to avoid disruption. There will be a time for questions after each section, if you have a question put you hand/card up and I will choose you 1 by 1 as fairly as possible.

There will photography and filming of the event tonight, as shown by the posters around the room. If you have any concerns of queries about being photographed or filmed, please let the photographer or a member of staff know.

Brief overview of how tonight will run:

For each agenda item it will be presented by either myself as Chair of the AGM or the items presenter. For most items there will be time for you to discuss the item and ask questions. After which you will vote on the item, it will be shown on screen what your vote means for each item.

The question time for reports is for you to make sure the work the Union has done is representative of your values as a student and you are happy with the quality of the work. Whereas the question time for student motions is for you to understand the motion and how it would benefit the students.

Comments or questions relating to personal attacks at elected representative, or any Union staff will not be permitted. Equally any mention of a Union staff member that is not elected is outside the scope of the AGM.

We have received no apologies.

First item on the agenda is the previous witness. Of the Annual General Meeting. Does anyone have any questions about the previous minutes

so Can all of those previous minutes of the previous meeting is wasted voting cards

Please raise you card if you abstain from voting. Finally to increase weight your hand if you do not approve of passing it

From the vote count we have 12 to approve, 2 to abstain and 0 reject. So as a result of the minutes passes.

Now we will move on to our report from the trustees this is just an update from the trustees and will not be voted on but there will be time for questions. Following this report we will have the reports from the 3 sabbatical officers which will be voted on regarding the quality, quantity and value of their work.

So just the trustee report kicks off with refreshers fayre September 2023. So it was attended by over 4000 students. We were joined by external organisations as well and for Welcome Week we had 25 events which was attended by 1600 students. During Freshers Fair we had referendum on the affiliation on National Union of Students taking disciplinary stance with the referendum. Solent students have voted for the SU to not continue its affiliation with the National Union and us so there was the referendum received 416 voters and 365 votes could be counted. 324 students voted leave, 33 voted to remain affiliated, and 8 abstained from voting. Solent SU became a GET IT ON Centre, which is a condom distribution scheme from the NHS, also which means you guys, the students, have access to free condoms and pregnancy tests which are in the SU office or the SU Exchange. We have also distributed over 1000 free condoms to guys. We have also advocated for period poverty campaign funding from and we have received £2,600 to fund the campaign. You can access the

product from the SU Exchange. Solent University has been awarded Teaching Excellence Framework triple Gold which is a scheme run by the Office for Students. Part of the TEF submission was a student submission which was authored by the Union President, Winston Alla. So we also have representatives student safety to Hampshire Constabulary and the Southampton City Council. Safe solent which is our free taxi service has provided 252 rides to 110 students this year. This has significant decrease compared to last year's 565 rides and 719 students due to closure of 24-hour library services. Representation of student voice in Access and Participation Plan. This is a plan how Solent plans to improve access, success and progression for students from underrepresented backgrounds. Also released international Students' Handbook to support new and returning students once they arrive in the UK/City. We have printed out 1000 physical copies and have distributed over 400 copies. Available on Solent SU website! We have run a high-level representation of student experience to Solent – from working close with course/department representatives, student council, and trends from our advice service cases. We also replaced our minibus! We currently now have a Vauxhall Movano – larger than the previous minibus. We also supported over 70 students so far this year with advice cases, compared to the whole of the previous academic year with 79 cases. We also have 23 active societies with 429 members – the members increased by 40 students compared to last year. Sonar Events being the biggest with 74 members, Spirit of Solent with 51 members, and Solent Video Games with 44 members. Since October 2023, the SU Exchange has been visited 823 times, 220 registered members, and has distributed 3,843 items. Solent allocated £5,000 to support the operation of the service.

Does anyone have any questions?

So next up is the report from the sabbatical officers, I am one of the sabbatical officers. As I cannot chair my own report I will momentarily hand over to Mohandas.

### **Mohandas Jeyakumar**

The president report can be found in paper 2 and that has been circulated. I will let Winston present his AGM report.

### **Winston Alla**

So for my report for you guys, I'm going to pick out the four points, some really, really big achievements. So number one is #mansdownsolent. So this is campaign aimed to tackle stigma around mental health support. So we've had a pop up event to ask what students do to destress. And I have made a list of those activities. And I have organised events which involve students such as a music event - students performed in this event as a way to de-stress, and showcase their talents. Another recent event was a gaming event - held in the spark with various games such as FIFA on the big screen, and retro arcade machines. My

second campaign will be lets talk about sex. So this is a sexual health campaign with the objective of setting the stigma around seeking sexual health support. So as I mentioned previously, we're a get-it-on centre which means you guys can access free condoms and pregnancy tests on campus. I'm currently working on making this a staple service for the students' union for years to come. I've also celebrated World AIDS day in the last two years with the help and support of the Adult Nursing Team, especially Mae Felongco who is the Adult Nursing Lecturer. Safe Southampton campaign - Myself and the VP Wellbeing represent the safety of Solent students to the local authorities such as the Hampshire Constabulary. We are now in the process of surveying you guys the students, asking you guys where you feel safe in the city and share it with the council. An International Handbook was made by the sabbatical offices. VP education, VP Wellbeing and myself have created the International Handbook to support the new and current international students. And it's now up on our website!

does anyone have any questions before we move on?

**Mohandas Jeyakumar**

Can all those who vote to approve the report please raise their voting cards?

Thank you, next can you please raise your voting card if you abstain from passing the item?

Thank you, finally can you please raise your voting card if you do not approve the passing of the item?

Approve 18. Abstain 1. Reject 0. As a result this report passes.

**Winston Alla**

So I can position as the chair so next up we have vice president education report can be found in paper 3 and that has been circulated. I will let Mohandas present his AGM report.

**Mohandas Jeyakumar**

So I hope you all read by report, but I'll just present the key highlights. Starting of the Union President and I have been working towards improving the services at the library. Funding has been like the oh. So there might be questions around why its not 24/7 and why it is like the same throughout. This is just to have fair equal access to things I've been working on. And now the library's open throughout the year same timings. So it won't be closing down

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on summer or any holidays except for bank holidays. Students joining Jan, May, and the Warsash discord, everyone will have equal access. So that's why it's been one of the main items that we do. My campaign is decolonizing the curriculum so I'm collecting data. I've been working on it. I'll hopefully I will finish this if not, I'll pass this on to my successor, so that she can finish it like that. So that's one thing and I took part with the International Handbook, one of the things Winston mentioned. So it was also one of the things but getting international students interested in coming to Southampton or UK in general. So we brought the International handbook. That's where we come in what are the things that you would need progressing from your NI to how to work in UK if you get a part-time job, how it's gonna work.

### **Chinmay Darji**

So that's on our website, and also

### **Mohandas Jeyakumar**

if you ever need you can always walk up to the SU and ask for it. And also that the culture celebrations me and VP Wellbeing have done it. So we visited the Cvedic society Hindu temple as we didn't have one at the University. I would like to think I have represented you all really well as the student voice at the highest level possible at the University throughout the year.

### **Winston Alla**

So does anyone have any questions about the report before we wanted voting?

Can all those who vote to approve the report please raise their voting cards?

Thank you, next can you please raise your voting card if you abstain from passing the item?

Thank you, finally can you please raise your voting card if you DO NOT approve the passing of the item? We have 21 to approve, 2 to abstain, 0 to reject. The report passes

Next we have the Vice President Wellbeings report who cannot be here today. So we so vote, so we're assuming that you've read the report. We'll now move on to the voting. Can all those who vote to approve the report please raise their voting cards?

Thank you, next can you please raise your voting card if you abstain from passing the item?

Thank you, finally can you please raise your voting card if you DO NOT approve the passing of the item?

For the vote count we have, 14 to approve, 8 abstain, 0 reject, so the report passes as well.

Next we move onto the audited accounts for 2022/23, which can be found in paper 5 and that has been circulated. I will present an overview of the accounts for you to ask questions on if you wish.

Solent Students' Union presents its audited financial statements for the financial year August 2022 to July 2023. The accounts consolidate the Charity, being Solent Students' Union, and the trading company, being Solent Students' Union Trading Limited. The year end audit of the Charity by our accountants, Godfrey Wilson, took place during the final week of September 2023, with auditors on site for two days. The whole process was streamlined due to the move from Sage to Xero's online accounting software, giving the auditors direct access to the financial records. The result was an unqualified audit report, meaning the auditors considered the financial statements provided a true and fair view of the Charity's finances. The group's financial statements for the prior year had to be restated by Godfrey Wilson, as the Students' Union Superannuation Scheme (SUSS) pension liability, of which Solent Students' Union is a participating employer, was based on an incorrect repayment period. As a result, the pension provision balance and expenditure were restated. Also, student society funds were included in the financial statements for the first time, having not previously been audited or included within the charity's cash or creditors, which also created an adjustment.

so slide one shows that during the current year, the total income was £628k, total expenditure was £695k, resulting in a deficit of £67k. Slide 2 shows the various income streams for the Union, with almost 70% coming from the University's Block Grant. Other funding arrangements with the University makes up a further 20% of the Union's income, with the Union's trading company income making up 7%. Slide 3 shows the source of the Union's income, with 90% coming from the University, 9% being generated by the Union and 1% provided by the local council. Slide 4 provides a breakdown of the Union's spending during the year.

Slide 5 shows the groupings for the costs, between the Union's four departments. Several of the overheads fall under Support & Governance costs, hence the high percentage. These

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include irrecoverable VAT, audit fees, depreciation, SUSS pension deficit contributions, NUS affiliation fees, rent and all employer pension & national insurance contributions.

Slide 6 provides a breakdown of the staff salary costs by department. Staff salaries make up 54% of the Union's expenditure, and as you can see from this pie chart, there is a fairly even split between departments.

Slide 7 shows the year-on-year movements of Block Grant income and the Union's reserves. As you can see from the blue line, the Block Grant has remained largely flat over the last 5 years. Despite this, the Union's reserves (the orange line) were increasing up until the end of 2021, which was driven by staff vacancies.

However, since then, the Union has been improving staff retention and has largely had a full complement of staff since the start of 2023, resulting in a reduction in the Union's reserves.

The overall aim for the Union going forward is to reduce the yearly deficit down to breakeven, in order to maintain a reasonable level of reserves. Any questions of the audience

**Phoebe Miles**

What is being currently done to achieve the goal to bring the deficit down and break even?

**Mohandas Jeyakumar**

That's a great question. So we need to review the processes and options in the spaces that we have. So that's being one and also on the other hand, we are trying to be as efficient as possible. So those are the two ways looking at to break even

**Winston Alla**

No more questions.

Can all those who vote to approve the audited accounts please raise their voting cards?

Thank you, next can you please raise your voting card if you abstain from voting?

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Thank you, finally can you please raise your voting card if you DO NOT approve the audited accounts? So from the breakout, we have 16 votes to approve six votes to abstain and zero to reject. So the report passes. Thank you very much.

The next up is appointing auditors. The suggested auditors for the Union's accounts can be found in paper 6 and that has been circulated. It has been suggested that Godfrey Wilson Ltd continue to be the Union auditors for the following year.

Does anyone have any questions about the suggested auditors before we move onto voting?

Can all those who vote to approve the auditors please raise their voting cards?

Thank you, next can you please raise your voting card if you abstain from passing the auditors?

Thank you, finally can you please raise your voting card if you DO NOT approve the passing of the auditors?

We have 16 votes to approve, seven votes abstain, and 0 to reject. So that passes.

Next we have the External affiliations for 2023/24 can be found in paper 7 and that has been circulated. The external affiliations are, National Union of Students (NUS UK and NUS Charity) and Student Radio Association. Our affiliation with the NUS will run until the 31st December 2024. Does anyone have any questions?

Tom Ferguson

Do you have any replacement for the NUS affiliation we are losing?

**Winston Alla**

Thank you for your question. So there are replacements for the National Union of Students so we have wonky which is an advisor of higher education in the country. Also, we have southern SU conference as well.

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Does that answer your questions?

**Tom Ferguson**

Thats great thank you

**Winston Alla**

Any more questions? We will now move onto voting. Can all those who vote to approve the external affiliations please raise their voting cards?

Thank you, next can you please raise your voting card if you abstain from passing the external affiliations?

Thank you, finally can you please raise your voting card if you DO NOT approve the passing of the external affiliations? We have 18 approve, 4 abstain, and 0 to reject. So the external affiliations pass.

We now move onto the Student Motions, which is the more enjoyable part of the AGM process. 3 students have submitted motions for you to hear and debate on before voting on each. Please consider each motion carefully and how it would best impact students. The students who are presenting the motion do not need to have a full idea of how the motion will happen, just why they want it and the positive effect it will have on students. It is for the Union to figure out how the motion will happen afterwards, if they have been passed. So the first motion is smoking area bins and benches. So I believe the proposer is not in the room today, so Mohandas will read it for you.

**Mohandas Jeyakumar**

So the motion states. There are no bins or benches in the smoking area outside the RM building. Cigarette butts are litter

and are often strewn around the floor near there. A bin would clean up the area massively. Also as

there is no bench, students (especially those with disabilities) may find the space easier or more

desirable to use, encouraging it to be used in place of walking around outdoor campus areas. This

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also prevents cigarette butts being left around and discourages smoking in non-permitted areas.

Other students in the smoking area, and even those that don't use it, have agreed with the idea and

the benefits it could have for the cleanliness of the air and environment around Solent University.

### **Winston Alla**

Does anyone have any questions about motion?

### **Phoebe Miles**

Would upgrades in the areas actually encourage students to use these areas because quite often, a lot of them just kind of hang around the Spark, which is the designated no smoking area anyway and don't walk up to 30 seconds it takes to walk over to the smoking area. And if they're smoking in an area in an area with the same problems in which the money spent in investing in this get the best out of it or will it keep the same behaviour students?

Okay, yes, that's a good question. I think the reason for the motion is like to be much more accessible around the smoking area. Your point is valid, maybe having another designated smoking area might also reduce this. Thank you.

Anyone have questions from anyone else?

### **Winston Alla**

If there's no more questions we will move onto voting.

### **Mohandas Jeyakumar**

Can all those who vote to approve the motion please raise their hands?

### **Winston Alla**

thank you, next can you please raise your hand if you abstain from passing the motion?

Finally can you please raise your hand if you DO NOT approve the passing of the motion?

so from the vote count, we have 17 to approve, 5 to abstain, 0 to reject, so the motion passes.

The motion called "To put more outlets in lecture rooms in the Spark" can be found in paper 9 and that has been circulated. I will now pass over to Sasha to present their motion.

**Sasha Sinkler**

Yes so the motion is about getting more plugs in the Spark. I think there should be more plugs in the Spark.

**Winston Alla**

Any questions about the motion?

**UNKNOWN**

How will this be implemented ?

**Sasha Sinkler**

That is for the Union to figure out I believe.

**Winston Alla**

Anymore questions?

**Phoebe Miles**

How would you make sure this doesn't affect teaching and students with during classes going on. It would be presumed to put in new outlets you'd have to put holes in walls. everything is timetabled, so how would this be done without impacting on course time?

**Winston Alla**

It is very important that your education is not effected so what we'll do is send out warning in a manner that does not affect teaching. Most likely implemented over summer.

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Does anyone have anymore questions?

So we will move onto voting. Can all those who vote to approve the motion please raise their hands?

Next can you please raise your hand if you abstain from passing the motion?

Finally can you please raise your hand if you DO NOT approve the passing of the motion?

Thank you. Now, we have received 19 votes to approve the motion, 2 votes to abstain, 2 votes to reject. As a result the motion passes.

We will move on to the next motion.

The motion called “Inclusivity of all Faiths” can be found in paper 10 and that has been circulated. A suggested amendment has also been submitted for this motion and can be found on paper 11. For process Sanidhya will present the motion, then the amendment will be presented. After which there will be time for questions about the amendment, and we will vote if the amendment should be added. Then you will be able to ask questions about the specific motion and vote on the motion with or with the amendment depending on the result of the 1st vote. This is a little complicated so feel free to ask questions about the process I will now pass over to Sanidhya to present their motion.

### **Sanidhya Shetty**

Hi I'm Sanidhya, you can call me Bria. My Motion is basically in regards to teh multi-faith room. It is a very small room right now and my aim is to make it bigger.

[AUDIO INSUFFICIENT]

The second part of my motion was is there is carpet in the multi fiath room which is not being folded up for other faiths to pray. I would like to put up rules and regluations for everyone to follow. The door to teh room is inaccessible and needs to be opened by hand, so if people are disabled tehy may not be able to get in or out. The last point is about marketing and communications, which has really improved this past month. So I really liked

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it but yeah Marketing and Communications for most of the festivals, like Asia festivals, are not talked about in marketing and communication. So I want to do so

**Winston Alla**

thank you very much since we have received amendments to the motion, I will now pass over to Mohandas.

**Mohandas Jeyakumar**

the amendment of the motion was inclusivity of all faiths to change to "Inclusivity of all faiths and

Spiritual beliefs"

**Winston Alla**

Does anyone have any questions about the amendment before we move on.

**Zipporah Akello**

This is quite a really important how I understand you'd like to su to make some implementations but how are you going to get the students to kind of influence because it can only work if those students also push for the celebrations and push for the best.

Because the Students' Union can push for a motion but then how are we going to get the students to become engaged

to their side because the students' union are not going to be able to honour everyone's faith.

**Sanidhya Shetty**

I am the religion and faith officer right now. I've already attended faiths and I've been working with Islamic society. I've been working with Mohandas, and the president of Christian society and also the Asian society. So I've been working with all the students and all these faiths for feedback

**Zipporah Akello**

How would the SU work with this young lady and get all of this achieved?

**Mohandas Jeyakumar**

So yeah, as you can see, [AUDIO INSUFFICIENT] W would look into our calendar for next year. So where all the major religion and faith events will be celebrated at the university. Also to like work with the University to like have more faith advisors on board at the university

**Winston Alla**

Does anyone else have any questions. So, we will vote on the amendment first. Can all those who vote to approve the amendment please raise their hands?

Thank you, next can you please raise your hand if you abstain from passing the amendment?

Thank you, finally can you please raise your hand if you DO NOT approve the passing of the amendment?

We have 15 votes to approve the amendment and 1 vote to abstain the amendment which was 0 to reject and as a result the amendment has been added.

Next we move on to vote on the motion with amendment added.

Can all those who vote to approve the motion please raise their hands?

Thank you, next can you please raise your hand if you abstain from passing the motion?

Thank you, finally can you please raise your hand if you DO NOT approve the passing of the motion?

the vote count we have 13 votes to approve the motion. 1 vote abstain and 0 votes to reject. So as a result the motion passes.

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We will be now moving on to open questions to the trustee officers. Does anyone have any questions for the officer trustees about our work or the work of the union this year. The officer trustees are the three of the sabbatical officers here.

**Zipporah Akello**

So the international students handbook. So that is information for international students about Southampton. What's being done about, I don't know if it would be your department doing anything about extra funding for international students that have to buy books for their course of complete extracurricular. Because I'm aware I'm a home student so I'm aware I can access higher financial special support. But I've come to realise that quite a lot need to buy extra for their courses is essential. I don't know all the facts, but this is just something I'm hearing that they don't have as much access or maybe extra funding, as they don't seem to have that so I just wonder if anything's coming into play for the things I've discussed.

**Mohandas Jeyakumar**

Yeah. I also been hearing from students their complaints about the extra costs, which is something that I've taken up with the university

**Phoebe Miles**

Has there been any update on the independent review of Film Production passed by student council as it has been a bit quiet on that for a while.

**Mohandas Jeyakumar**

From what I heard from Kevin last that he had spoken to you and it had all been sorted. As I hadn't heard anything from you I thought it was all sorted.

**Phoebe Miles**

Last I heard it was back to you I think again.

**Mohandas Jeyakumar**

Thanks for bringing it up, I'll look with what is going on with that. If you have anything more to say I will speak to you after the meeting.

**Sanidhya Shetty**

Is the funds that you mentioned earlier available for non EU international students?

**Mohandas Jeyakumar**

If you are talking about the scholarship and funds that price is unavailability we can go to the University to see whether we can establish something. But if you are talking about course costs, yeah, that is something that we are currently looking at reviewing it.

Anymore questions?

**Chinmay Darji**

As an international student when I'm applying for my application, then at that time applying I want to apply for scholarship. I didn't understand scholarship, how it works and who eligible for this policy and my specific role, like I'm Asian so they created Asian scholarship, but I'm not eligible for that. So who is eligible for those who want to apply for the scholarship

**Winston Alla**

We are not too sure how the actual structure of the scholarship works, if you'd like I can get your email at the end. Now we will move onto any other appropriate business, does anyone have any business they would like to bring forward to the AGM? No?

**Zipporah Akello**

One more thing, it's just it was something that was brought up to me, that the disabled toilets have a key scanner. Accessing doors they need to use that key card which is understandable. But that's not accessible to me that have a disability is able to I think like you said when the doors. Yeah, so I think yeah, you might be able to address it, like the thing with the doors has faced with less able to be that.

**Phoebe Miles**

Something else. So some doors it will be on some doors it was not. There is a facility in the spark on floor one for disabled people that is not key card access. Just Open the door go in it's got a minute lock. But some of the ones on the spark and maybe most of the buildings, potentially will be keycard ID as well. So it's across the board.

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**Winston Alla**

Vice President Wellbeing and myself have been working with a wheelchair student to go around campus and make a list of all the inaccessible areas on campus.

So we have a list under the process of gathering more feedback as well as just making it stronger and we're working towards improving the campus.

**Phoebe Miles**

Building on that I know Rebecca doesn't work here anymore, but she was making an accessibility developmental survey/questionnaire to go out and support students what is the current progress on that and when will that be up to students to be back so university can improve the current accessibility problems around campus, potentially average loss and things like the issues with the stairs outside of library and other places and doors and whatnot

**Mohandas Jeyakumar**

We are currently figuring out how to balance Rebecca's workload between us.

We are doing so you will be getting it soon

**Winston Alla**

Any more questions

**UNKNOWN**

in regards to course reps, I don't know how it works, but every time we've have a email for a meeting its usually very short notice right at the end of the work. Is it possible to get a further heads up to the meeting?

**Mohandas Jeyakumar**

Thanks for bringing it up like that is something you'd like to have a meeting because it's not all the courses that it happens that way but certain courses they do not have time. Or I can take your email

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**Phoebe Miles**

Is there anymore questions? If there are no more questions for today so I believe that concludes our Annual General Meeting. Thank you so much for coming.